

Susquehanna Area Regional Airport Authority
Airport Operations Committee
August 23, 2024
Minutes

A meeting of the SARAA Airport Operations Committee was called to order by Mr. Enterline at 8:20 a.m. on Friday, August 23, 2024, with the following members of the Committee present:

Brian Enterline, Chair
Bennett Chotiner

Also attending were: Ryan Collins (Deputy Executive Director), Bill Leonard (SARAA Board), Nelva Wright (SARAA Board), Erik Hume (SARAA Board), Brian Seltzer (SARAA Board), Lou Pirozzi (Deputy Director, Engineering & Planning), Scott Miller (Deputy Director, Advertising & Business Development), Kevin Bryner (Deputy Director, IT), Jamie Sides (Deputy Director, Maintenance), Belinda Svrbely (Deputy Director, Operations, Security & Public Safety), and Camille Springer (Executive Assistant).

Public Comments: None.

Minutes: The minutes of the July 26, 2024, Airport Operations Committee were deemed approved with no changes.

Marketing & Enplanement Report:

Mr. Miller reported that July 2024 MDT operations were 4,570, down 1.8% vs July 2023. YTD MDT operations are down 1.8% vs YTD 2023. July CXY operations were 2,834, up 12.9% vs July 2023. YTD 2024 operations are up 0.4% vs YTD 2023. July 2024 Air Cargo Tonnage decreased 3.6% vs July 2023. YTD 2024 Air Cargo Tonnage is down 3.3% vs YTD 2023. July 2024 enplanements totaled 62,743, up 0.7% vs July 2023. YTD 2024 enplanements are up 10.2% vs YTD 2023, up 6.2% vs. budget. CY 2024 is currently pacing for around 720,000 enplanements on a budget of 668,000, plus 7%. American is MDT's market leader at 44% of traffic followed by Allegiant (20%), Delta (17%) and United (16%). Since January 2023, the average MDT one-way fare is around \$239, about 40% above BWI, 10% above PHL and 6% below the national average. Rising costs are outpacing revenue increases thus hurting earnings for all airlines.

Air Show: SARAA staff met with Air.Show Tour to coordinate parking lot locations and logistics. The final plan is being prepared. Air.Show Tour is working with HERCO to finalize participation. The preliminary package information is now available.

Project Update:

Mr. Pirozzi reported on the following:

Status of Major Projects:

HIA:

Cargo Apron Expansion, Phase 6: Golden Triangle was the low bidder. NOA for final phase is pending receipt of grant offers.

Replace Passenger Boarding Bridges: NTP to be issued April 2025 after PBB's are manufactured.

Rehab Water Tower #4 WTP: Tank was disinfected, refilled and restored into service. This project is complete.

Baggage Handling System Control System Upgrade: Continue work on PMM motor, sensor upgrades & controls. Continuing with stakeholder meetings & minimizing impacts.

GRA:

Construct South Apron: A preconstruction meeting was held on August 12, 2024. NTP to be issued September 3, 2024.

FCRA:

Update Master Plan: Final version of Working paper No. 2 sent to FAA. Finalizing Master Plan and ALP deliverables.

Rehabilitate Apron, Phase II: NOA to be issued pending receipt of grant offer.

FCRA/GRA Pavement Rehabilitation:

Mr. Collins reported that this is to authorize the Executive Director to execute an agreement with Lobar Associates Construction for the resurfacing of pavements at FCRA and GRA. The total value of the agreement will not exceed \$291,694.62. The work will be procured via a Keystone Purchasing Network/Gordian contract by Lobar Associates Construction. The entry drives and T-Hangar Taxi Lane pavements at FCRA are failing and in need of resurfacing. The entry drive, main parking lot and north apron at GRA pavement areas need resurfacing.

There were no objections to forwarding this item to the full Board for approval.

Adams Electric Facilities Easement Agreement, GRA:

Mr. Collins reported that this is to authorize the Executive Director to execute a Facilities Easement Agreement between SARAA and Adams Electric. Power was interrupted to the double hangar on the north side resulting from the demolition of the adjacent single hangar, which provided service to the double hangar. This easement will allow Adams Electric access to the easement area.

There were no objections to forwarding this item to the full Board for approval.

Assignment of Glace Contracts to HIA:

Mr. Collins reported that this is for the Board to grant consent to Joe Hunt & Associates (JHA) assumption of Glace's current contract with SARAA. Glace Associates was acquired by JHA. JHA shall be compensated for all performed work pursuant to the same terms and conditions as originally agreed to between Glace and SARAA for each of the assigned contracts.

There were no objections to forwarding this item to the full Board for approval. Mr. Hume said he would recuse himself from this vote.

GA Airports:

Mr. Collins reported on the following:

GRA Activity:

- Hangar Door Installation
- Hangar Demolition
- Speranza Hangar

FCRA Activity:

- Gate Installation
- Pilot Lounge Carpet Installation
- Fuel Farm Progress

FCRA Hangar 400 RFP:

- RFP advertised on August 9, 2024
- Proposals due on August 23, 2024, at 2:00 p.m.
- Target rent is \$1800/month
- Minimum 1-year term
- Proposal review in the next 2 weeks
- Hoping to have an agreement presented at September Board

Adjournment: Mr. Enterline adjourned the meeting at 9:10 a.m.

Next Meeting: Friday, September 20, 2024, **9:00 a.m., Franklin County Regional Airport**

Respectfully submitted:

Timothy J. Edwards
Executive Director

Prepared by Camille Springer